

CITY MANAGER SEEKS CITIZEN TO SERVE ON CIVIL SERVICE COMMISSION

The City of Duncanville is currently accepting applications from citizens interested in serving on the City's Civil Service Commission. Currently, there is one vacancy on the Civil Service Commission which is comprised of three members appointed by the City Manager for a three-year term, subject to ratification by the City Council. The selected individual will be appointed for a term expiring in October 2012.

The Civil Service Commission has the responsibility to adopt, publish and enforce rules pertaining to: examinations for entry level and promotional eligibility; procedures for appointment and certification; proper conduct of appeals of testing and examination scoring; prescribed cause(s) for the removal or suspension of a civil service employee; procedures for hearing of appeals concerning indefinite suspension, suspensions, promotional bypasses or recommended involuntary demotions; and other such matters reasonably related to the selection, promotion and discipline of civil service employees, which includes all sworn personnel in police and fire.

To be eligible to serve, one must be a U.S. Citizen over 25 years of age and of good moral character, a current resident of the City of Duncanville for more than three years, and not have held public office within the preceding three years. Applicants will be interviewed by City Manager Kent Cagle.

Interested individuals are encouraged to forward a completed application to City Secretary Dara Crabtree, P.O. Box 380280, Duncanville, Texas, 75138-0280. A Civil Service Commission application may be obtained at City Hall or by visiting the City's web page at www.duncanville.com. For more information, please call 972-780-5017.